



**CROWLEY INDEPENDENT
SCHOOL DISTRICT**

SAFE RETURN TO SCHOOL
PROTOCOLS

Updated August 4, 2021

Crowley ISD Safe Return to School

The health and safety of Crowley ISD students, staff and the community continue to be our top priority as we work through several plans for the upcoming school year. We are committed to finding ways to provide clean and safe educational environments where students can learn and grow together. We will open school buildings for in-person learning on Aug. 12, 2021 and in doing so, with the help of our students and families, we will be sure each of our 25 campuses have taken the necessary precautions prior to the arrival of students and staff, as well as prepared with the essential safety procedures and protocols needed to carry out the school year.

Following are the pandemic protocols for Crowley ISD campuses and administration buildings. Since this is an ever-changing situation, the district may need to change protocols at any time to address specific needs and circumstances in order to protect the health and safety of students, employees and the community. Please note, health guidance cannot anticipate every unique situation. As a result, Crowley ISD will continue to consult available guidance through governmental agencies and other information deemed relevant to monitor the situation. The district will comply with applicable federal and state employment and disability laws, workplace safety standards and accessibility standards to address individual needs.

It is important to remember the virus that causes COVID-19 can be spread by infected persons who have few or no symptoms and even if those individuals have been vaccinated. Even if an infected person shows no symptoms or is only mildly ill, the people they spread it to may become seriously or fatally ill, especially for persons 65 years of age or older with pre-existing health conditions placing them at higher risk. Because of the hidden nature of this threat, Crowley ISD expects all employees, students and families to rigorously follow these practices.

Preparation for the Opening of School

Crowley ISD will ensure all staff, resources and supplies are prepared for opening school, including but not limited to assigning sufficient staff to carry out opening, ensuring proper training and stocking inventory of necessary supplies, such as personal protective equipment (PPE).

The Centers for Disease Control and Prevention (CDC) provides guidance, recommendations and resources to assist with plans and protocols for health and safety. Before schools open, Crowley ISD will implement health and safety plans that include:

- Ensuring adequate supply inventory (e.g., PPE, cleaning supplies, hand sanitizer, etc.)
- Cleaning with products approved by governing authorities and per guidelines from the Environmental Protection Agency
- Ensuring compliance with CDC, Health and Human Services, the Texas Education Agency and other jurisdictional policies.

- Providing communication of procedures and expectations upon entering facilities and throughout buildings

Face Mask Protocols

Crowley ISD will temporarily require face masks to be worn inside all buildings and on school buses. This policy requires that everyone 2 years of age and older will be required to wear masks for all indoor instruction and indoor activities to help prevent the spread of the COVID-19 Delta variant in our school and community.

Crowley ISD will work closely with the health officials to evaluate if the order should be extended or allowed to expire based on medical guidance and current COVID-19 cases in our schools and community.

Protocols for Screening and Isolation

All students and staff are required to self-screen for COVID-19 symptoms daily and individuals with symptoms will be separated and possibly sent home.

Screening Protocols

- Staff will be required to complete a self-screening process prior to entering a Crowley ISD building, and the district may require further screening of employees at any time based on current state and federal guidelines. Staff are expected to sign in any time they are accessing a District facility/building utilizing the QR codes on the doors or a campus sign-in sheet.
- A parent or guardian will be required to screen their children for COVID-19 symptoms each day prior to sending them to school. Parents will need to take their child's temperature daily. Additional screening may be conducted during the school day.
- Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms (as listed in this document) or is lab-confirmed with COVID-19, and instead should contact their child's physician or school nurse for guidance.
- Staff and students should not enter campuses or district buildings if any of the following apply. The individual is:
 - Sick or has been sick in the past 14 days. Symptoms to watch for: fever (100°F or higher), cough, shortness of breath/difficulty breathing, chills, muscle pain, headache, sore throat, conjunctivitis (pink eye), new loss of taste or smell, gastrointestinal symptoms (diarrhea or vomiting).
 - Has a confirmed case of COVID-19
 - Who is awaiting COVID-19 test results
 - [View current CDC recommendations](#)

- Teachers will monitor students and refer them to the nurse if any symptoms are present.

Isolation Protocols

- For students displaying symptoms of COVID-19 or are feeling feverish, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.
- Students who are ill will be separated from their peers and should be picked up within 30 minutes and no later than 1 hour from the time the campus has contacted the parent/guardian.
- The school will clean all of the areas used by the student.
- If an individual who has been in a school is lab-confirmed to have COVID-19, the district health director must notify the local health department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).
- Schools must close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected.
- District communication will be provided via CISD website with regards to positive cases on campuses weekly along with resources for vaccination sites and testing clinics.
- Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members and leave campus as soon as possible.
- Students and staff who have tested positive for COVID-19 will be permitted to return to school when **all** of the following criteria have been met:
 - They are 24 hours fever-free without using fever-reducing medication;
 - Improved symptoms (cough, difficulty breathing, fatigue, body aches, etc.);
 - 10 days have passed since symptoms began or 10 days from the date of the positive test, if the person is asymptomatic.

Testing Protocols

In CISD, we are committed to doing all we can to keep staff and students healthy and safe. With this goal in mind, we are pleased to share that we will continue to take part in a statewide program offering rapid tests for use in schools. This program allows Crowley ISD to test both symptomatic and asymptomatic individuals—including staff and students-- and reduce the risk to our school community.

This program uses [BinaxNOW tests](#), which provide results in 15 minutes and are administered using a nasal swab in the front area of the nostril. These tests have been shown to be highly accurate, with accuracy rates of 97-98% for symptomatic individuals.

In Crowley ISD, we will continue to offer tests for symptomatic individuals and asymptomatic individuals who may be or are identified as a close contact. These tests are optional, but we encourage all staff and students to participate in the testing program as deemed appropriate.

If a parent has given permission for CISD to administer the BinaxNOW test for their child, your child's school will call you to let you know that your student is experiencing symptoms and that they will be administering a BinaxNOW test. The test administrator will also call to share the results after the test has been administered. Additionally, the student's parent or guardian will receive test results via text within 120 minutes and will also receive a confirmation email within 24 hours.

The results will also be shared with the school/district and with the local health department to allow for public health reporting and contact tracing and to determine the stay-at-home period for individuals who test positive. Additionally, the total number of positive tests per school will also be shared with the Texas Department of State Health Services as is required by law.

Close Contact Guidance

- Individuals considered a close contact will be required to mask and be monitored for signs and symptoms. If the student develops symptoms, the student will be presumed positive until the student receives a lab-confirmed negative result.
- The Crowley ISD Health Services team will provide rapid testing for all staff and students 5 days after exposure to a known contact or for symptomatic individuals. Students will only be tested with parent or guardian permission.

Protocols for Campus Visitors

Campus staff should consider utilizing virtual meeting options to limit campus visitors when possible.

Visitor Screening/PPE Requirements

- Parents are discouraged from entering the campus if they
 - Are experiencing any covid-like symptoms (listed in this document) or have experienced any symptoms in the last 10 days.
 - Have been in close contact with a known covid-positive person without wearing a mask.
- Volunteers are allowed to visit campuses at this time (including mentors, college representatives, guest speakers, etc.). All visitors will be required to self-screen and report to the clinic if they are experiencing any covid-like symptoms.

- Meetings should be conducted through a virtual platform when possible or in-person as deemed necessary and appropriate to conduct meetings such as PTA meetings, ARDs, LPAC, etc.
- If visitors have COVID-19 symptoms, or are lab confirmed with COVID-19, they must remain off campus until they meet the criteria for re-entry.
- All individuals entering the building will be required to wear face coverings our families, students and staff.
- Visitors will stand behind the shield guard installed at reception desks.

Protocols for Disinfecting and Hand Sanitizing

Frequent disinfection and hand sanitization will ensure health and wellness of students and staff.

Hand Washing/Sanitizing Expectations

- Hand sanitizer will be available at the main entry to the campus, in classrooms, in the cafeteria and in common areas throughout the campus.
- Staff and students will be expected to regularly wash or sanitize their hands.
- Requirement for hand washing and/or use of Crowley ISD-provided hand sanitizer:

Elementary & Secondary

- Provide hand sanitizer upon entry to classroom and periodic teacher reminders during instructional day.
- Habitual and thorough hand washing after recess, before eating and following restroom breaks.

Disinfecting Expectations

- Staff will have access to disinfectant wipes to sanitize high-touch and working surfaces and shared objects frequently.
- Staff will limit the use of shared student supplies when possible.

Protocols for Campus Cleaning and Disinfecting

Frequent cleaning and disinfection will support a healthy learning and work environment for students and staff.

Daily Campus Cleaning

- Each classroom and restroom will be cleaned and disinfected.

- All high-touch areas will be disinfected throughout the day.
- Custodians will be encouraged to wear PPE (masks and gloves) during work hours.
- Cafeteria tables and seating will be wiped down between lunch periods.
- Staff and students will have access to disinfecting wipes to sanitize working surfaces, shared objects, and high-touch areas after use and during breaks in instruction.

Restrooms

- Increased cleaning will occur throughout the school day. Staff and students must wash hands with soap and water prior to exiting the bathroom. Proper handwashing techniques will be taught to all students and consistently reinforced.

Protocols for Common Areas and Meetings

Common areas include spaces that are used for meetings and collaboration. This includes computer labs, flexible spaces, conference rooms and other meeting rooms.

- All students and staff will be required to use hand sanitizer when entering and exiting common areas.
- Classes/grade levels will sign up to reserve common areas.
- There will be procedures for students to sanitize their spaces before and after usage.
- The use of virtual meetings/videoconferencing is preferred when possible, including PTA meetings, ARDs, LPAC, booster club meetings and events.
- When necessary, administration must create a plan for PTA/booster visitation and areas of use for meetings to adhere to COVID-19 district, campus, UIL and CDC safety protocols.
- If meetings must be held in person, all social distancing protocols will be implemented:
 - Facial coverings required
 - Three-feet social distancing when possible
 - Limiting the sharing of materials/supplies

Protocols for Positive COVID-19 Cases on Campus

- If a classroom or facility is closed due to COVID-19 spread, quaternary disinfectant, which is recommended for use on the virus that causes COVID-19, will be used to defog and disinfect.
- Custodial staff will defog and disinfect classrooms, restrooms, athletics, fine arts areas and all additional areas throughout the school facility.
- Recommendation for custodial staff to allow the room to rest for 24 hrs. prior to entering.

Campus Health and Safety Protocols

Training

On the first day a student attends school on campus, school systems must provide instruction to students on appropriate hygiene practices and other mitigation practices adopted in the local school system. To include the practice of covering coughs and sneezes with a tissue, and if not available, to cover cough or sneeze with their elbows. Used tissues should be thrown in the trash, hands should be washed immediately with soap and water for at least 20 seconds, or hand sanitizer should be used for at least 20 seconds.

Safety Training for Protocols & Procedures

Student	<ul style="list-style-type: none">• Students will participate in training specific to newly adopted health and safety protocols.• All students will be trained on information about COVID-19 screening, identification of symptoms, prevention of spread, and sanitation of work areas.• If a student is experiencing symptoms they need to immediately notify a teacher.
Parent	<ul style="list-style-type: none">• Parents are asked to talk to their students about COVID-19 symptoms and prevention strategies.
Teacher/Staff	<ul style="list-style-type: none">• Teachers attend training and develop classroom procedures consistent with TEA, District and CDC guidance.• All staff will be trained on COVID screening, identification of symptoms, prevention of spread, and sanitation of work areas.• All staff will monitor students that exhibit symptoms and will be required to notify the nurse if a student is showing any symptoms.

Bus Transportation

As schools reopen, students using school bus transportation services will follow revised protocols. Starting at the time when students arrive at their designated bus stop and board the school bus, the new safety and sanitizing protocols will need to be followed.

Transportation COVID-19 Protocol: Parent Information

The Crowley ISD Transportation Department offers the following guidance to parents and caregivers regarding school bus transportation for daily bus routes as well as field trips. Although the district is implementing the safety protocols and disinfecting efforts described below, families are encouraged to drop students off, carpool or walk with their student to school to reduce possible exposure on buses. *We are requiring all of our drivers and students to wear masks while on the school bus.*

General Education/Special Needs/Shuttle Loading and Unloading Procedures

Bus Stop Expectations

- Students should practice social distancing, whenever possible (if there is adequate space and it is safe to do so) while waiting for and approaching the school bus.
- Students are required to wear masks
- Students should NOT share food, drinks or personal devices.

Morning Boarding Bus Procedures

- Students should practice social distancing as they approach and board the bus.
- Students are to enter the bus with masks on.
- **If allowed** by Department of Transportation hand sanitizer will be provided near the bus stairwell.
- Seating: There will be a maximum of two students to a seat. The middle seat will not be used.
 - Considerations for siblings & younger students mixed with older students
- Students should NOT share food, drinks or personal devices.

Unloading at Campus

- Students will follow campus procedures for unloading the bus.
- Students should practice social distancing whenever possible (if there is adequate space and it is safe to do so)

Afternoon Campus Boarding Bus Procedures

- Students should practice social distancing as they approach and board the bus.
- Seating: There will be a maximum of two students to a seat. The middle seat will not be used.
 - Considerations for siblings & younger students mixed with older students
- Bus in motion rules: Standard Crowley ISD bus rules apply.
- Students should NOT share food, drinks or personal devices.

Unloading at Bus Stop

- Unloading will start from the front to the back.
- Students should practice Social Distancing and avoid gathering in groups of 10 or more.
- Students should NOT share food, drinks or personal devices.

Disinfecting Protocol

Between each AM, Mid-day & PM Campus drop-off

- School bus drivers, bus assistants and staff will be spraying and wiping down seats and high-touch items with disinfecting spray.
- Bus seating areas will be disinfected after each bus route, particularly high-touch surfaces such as bus seats, steering wheels, knobs and stairway handrail.
- When possible, bus windows will be open to allow outside air to circulate in the bus.

Weekly Deep Disinfecting Process

- Deep cleaning: Electrostatic spraying of bus interiors will occur once a week and when a positive case has been identified.

Clinic- Elementary and Secondary

Medications and Asthma

Medication practices will remain the same in the school clinic, except for nebulizer treatments. Due to the increased risk of spreading possible contagions, nebulizer treatments will **only be permitted in emergent situations or by approval of the Director of Health Services** on campus. Asthma 411 program will change to an inhaler with a spacer provided by Asthma 411 and Cook Children's.

Student

- Students will be expected to follow campus guidelines for clinic procedures
- Masks are to be worn by symptomatic students at all times except while in the clinic.
- All students are expected to wash hands or use hand sanitizer prior to entering the clinic.
- Students are encouraged to read and adhere to the expectations and posted directional prompts/signs to ensure for proper social distancing.

Parent

- Need to bring medication to school per CISD medication Policy, with appropriate label, not expired, with medication from filled out.

- Parents are encouraged to speak to their children about safety protocols and social distancing.
- Parents are asked to read and be familiar with all school communication regarding health and safety protocols.
- Parents should talk to their students about COVID-19 symptoms and prevention strategies, hand hygiene and respiratory etiquette.
- Ensure students follow up with physician as needed and follow their child's asthma action plan.

Teacher/Staff

- Signs will be posted on the walls and floor to ensure appropriate social distancing in the clinic.
- All students will need a pass to enter the clinic.
- Teachers/ Staff will alert health clinic to any student absence related to covid-like symptoms.

Cafeteria - Breakfast and Lunch

Seating & Directions

Student

- Students will be expected to follow campus guidelines for cafeteria procedures.
- Masks are to be worn at all times except when seated and eating.
- All students are expected to wash hands or use hand sanitizer prior to entering the cafeteria.
- Students are encouraged to read and adhere to the expectations and posted directional prompts/signs to ensure for proper social distancing.

Parent

- At this time, mealtime visitors will be permitted and encouraged to mask, maintain distance from other students in the school cafeterias.
- Parents are encouraged to speak to their children about safety protocols and social distancing.
- Parents are asked to read and be familiar with all school communication regarding health and safety protocols.
- Parents should talk to their students about COVID-19 symptoms and prevention strategies.

Teacher/Staff

- Assigned staff supervises students in cafeteria lines, direct students to open seats, and ensures that students maintain desired social distance.

- Teachers/ Staff will monitor students while in the cafeteria to ensure guidelines are followed.
- Staff will ensure to maintain a student consistent cohort for “in person” lunches.

Standard Classroom Procedures

Classroom protocols and procedures will include expectations regarding sanitizing before and after sharing school supplies, social distancing, no or limited group work and hand washing or sanitizing, etc. Teachers will ensure high-touch areas in the classroom are wiped in between classes. Each classroom will be outfitted with the following:

- Refillable alcohol-based hand sanitizer bottles.
- Access to disinfectant wipes to sanitize working surfaces.
- In classroom spaces that allow it, consider placing student desks a minimum of 3 feet apart when possible.
- In classrooms where students are regularly within three feet of one another, schools should plan for more frequent hand washing and/or hand sanitizing and should consider whether increased airflow from the outdoors is possible.
- The use of outdoor space for learning will be considered when possible

Classroom Training

Student	<ul style="list-style-type: none"> • Students should wash their hands or use hand sanitizer upon entering each classroom. • Students will participate in training specific to newly adopted health and safety protocols.
Parent	<ul style="list-style-type: none"> • Parents are asked to read all school communication regarding health and safety protocols. • Parents should talk to their students about COVID-19 symptoms and prevention strategies. • Parents are asked to check their child for temperature and COVID-19 symptoms prior to sending them to school each day. If a child is displaying symptoms, please do not send the child to school. <i>Notify the school nurse or office</i>
Teacher/Staff	<ul style="list-style-type: none"> • Teachers/staff should be stationed outside their door to provide adequate supervision of their classroom and hallway. • Teachers will receive training to deliver classroom lessons on health protocols.

Classroom Setup

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| Student | <ul style="list-style-type: none">• Students will be expected to adhere to class and school-wide protocols that are consistent with CDC guidelines.
Students that want to use hand sanitizer should use it at the beginning of class. If a sink is available in the classroom students should wash their hands at the beginning of class.• Students may bring a personal classroom snacks as long as they are not shared |
| Teacher/Staff | <ul style="list-style-type: none">• Multiple locations of hand sanitizer, tissues, and trash cans will be available in several locations throughout classrooms and common areas to limit student and staff movement.• Teachers will post signs with clear class protocols that are consistent with CDC guidelines and school-wide.• Teachers will create systems to limit the sharing of items such as school supplies so that more than one student is using an item. |

Classroom Arrival

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| Students | <ul style="list-style-type: none">• After washing hands or using hand sanitizer, students are asked to immediately sit down in their assigned seat.• Students should avoid touching high-touch areas if possible. |
| Teacher/Staff | <ul style="list-style-type: none">• Teachers should prop doors open to allow for additional ventilation during class and in between classes so students don't touch doors or handles. |

Water Fountains

Water fountains will be turned on and students will be encouraged to bring their own water bottles to school.

Water Fountain Usage

Student

- Students are expected to bring their own reusable water bottle for use throughout the day and expected to take water bottles home to be cleaned on a daily basis.

Parent

- Parents are asked to secure a reusable water bottle for their child to bring to school on a daily basis.
- Parents are asked to assist students, as needed, to clean water bottles on a daily basis.

Recess/Playground

Administrators and Pandemic Response Teams will provide training for staff on guidelines and procedures associated with outdoor play and student activities for each campus. Administrators will develop a schedule for students to access the playground equipment. Teachers will monitor students to ensure safety guidelines are followed.

Guidelines for Outdoor Play

- Students are encouraged to social distancing while lining up to return to class and sanitize or wash hands before re-entering.
- All students and staff will be required to wash their hands or use alcohol-based hand sanitizer before entering the playground and upon exiting the playground.

School Events and Activities

Guidelines for School Wide Events/Activities

- Campuses need to put in place precautions when planning large attendance events such as all-school assemblies, parties, socials, pep rallies, etc. that bring large groups of students together at one time.
- Administration will follow all CISD, UIL and CDC guidelines in regards to games, practices, etc.
- Any school wide events that are approved to be held on campus must adhere to requirements outlined by Crowley ISD, TEA and UIL. (Examples: grade level pep rallies, assemblies, performances, etc.) Some athletic events may be live streamed and/or occur virtually when possible.

- To limit larger gatherings, campus club meetings should be held virtually when possible. If meeting in person is required, groups should utilize larger meeting spaces or multiple meeting opportunities will be provided.
- PTA and Boosters must collaborate with and seek approval from campus/district administration prior to any event that is planned.
- Back to school and transitional events will be planned in a manner that minimizes large congregation of people in one spot.

On- and Off-Campus Student Activities

On/Off Campus Activities, Field Trips & School Wide Events

On-Campus Activities

- Meet the teacher, open house, parent conferences, etc. will be held in-person, and masking will be required. Hand sanitizing stations will be made available throughout the campuses.
- Parents will be allowed to attend parties and gatherings as long as mitigation efforts are observed (i.e. distancing, encourage masking, no one on campus that is presenting with symptoms, etc.).

Field Trips

- Off-campus field trips will be scheduled as appropriate to meet curricular needs while maintaining mitigation strategies.

Off-Campus Activities

- Campuses will limit students from leaving campus after school prior to travel or start of extra-curricular or co-curricular activities when possible.
- Student participation in academic contests (Math and Science Team, Robotics, Academic Pentathlon) will only be attended if specific guidance is provided by an authorized entity (e.g., Host site, CISD, TEA, the UIL, etc.).
- Special Education Community Based Instruction (CBI) guidance will be followed to ensure these learning environments are available to our students per ARD/IEP recommendations.

Hallways and Lockers

Classroom Transitions, Hallways & Lockers

Elementary

- Students are encouraged to observe and follow school hall traffic flow directions while maintaining social distancing guidelines.
- Where possible, one-way traffic throughout campus corridors will be established.
- In two-way halls students are expected to stay to the far right of the hall when walking.
- When possible, it is recommended that students make transitions outside of the building.
- Students and staff will wear face coverings in the halls and avoid gathering in large groups during passing periods.

Secondary

- Students are expected to observe and follow school hall traffic flow directions while maintaining social distancing guidelines.
- Students and staff are to wear face coverings in the halls and avoid gathering in large groups during passing periods.
- Staggered releases from each class will be organized to limit the number of students in the hallway during transitions.
- In two-way halls students are expected to stay to the far right of the hall when walking.
- Traffic patterns will be established throughout the campus that separates individuals to the greatest extent possible.
- Students should immediately report to their next class and not congregate in the hallway.

Cleaning/Sanitizing/Disinfecting Agents

Cleaning-Sanitizing-Disinfecting Agents (and links to MSDS information sheets) used by Crowley ISD Custodial Services

- [Virex II 256](#)

Primary use is for cleaning and sanitizing horizontal and vertical surfaces:

- Student desks, classroom work areas
- Cafeteria tables
- Handrails

- Countertops
- Push-bars on doors
- High-touch items

☐ [Crew Tub and Tile Disinfectant Cleaner and Virex II 256\(COVID-19 Rated\)](#):

Primary use is for bathroom floors, stalls/partitions, urinals and toilets.

☐ [Prominence Heavy Duty Floor Cleaner](#):

Used for mopping and auto-scrubbing of non-carpeted, non-restroom floors (VCT and concrete flooring):

- Hallways, cafeteria, clinic

☐ [Virex II 256](#) and [Oxivir Five 16](#) (Both are COVID-19 Rated)

Used upon special request (multiple cases of flu, report of staph, MRSA, etc.) to disinfect:

- A grade-level area
- Wing of a building
- Locker room